Provider Assurance Ophthalmic

Reviewing GOS Forms

**GOS 1 Forms:**

To assess the appropriateness of a GOS 1 claim, we will be looking into the following areas:

* Is there a signature from the patient/parent or guardian/carer on the GOS form?
* Is there evidence the sight test took place?
* Was the sight test in line with Memorandum of Understanding (MoU) on minimum sight test intervals? More information can be found on <http://www.opticalconfederation.org.uk/downloads/vouchers-at-a-glance-2018-optical-confederation.pdf>

Suggested evidence:

Please submit the sight test records for the patient which show:

* Patient name and Date of Birth
* Prescription of current spectacles showing visual acuities
* Date of last sight test and reason for visit. If date not known, please provide any notes to state this
* Previous prescription showing visual acuities (if sight test falls outside of MoU guidelines).
* History and symptoms
* Clinical justification for any early sight tests (earlier than minimum sight test intervals outlined by the MoU).

**GOS 3 Forms:**

To assess the appropriateness of a GOS 3 claim, we will be looking into the following areas:

* Was the change in prescription less than 0.5 dioptres on the sphere?
* Was a complex lens voucher claimed?
* Was a prism supplement claimed?
* Was a tint supplement claimed?
* Was a small glasses supplement claimed?
* Is there evidence that the glasses have been issued?

Suggested evidence:

Please submit sight test records and dispensing records for the patient, which show:

* Patient record including prescription and any notes which relate to changes from the previous prescription dispensed
* For comparison purposes, please provide the dated previous dispensed prescription with visual acuities, or evidence to indicate this is the first test
* Reasoning which provides justification for any supplements claimed e.g., Tint, prism, small glasses, or complex lens
* Evidence that a glasses order has been collected, or if not collected, evidence that attempts were made to contact the patient for collection

Please note that if you dispensed the glasses but did not carry out the sight test, you will only be required to provide evidence that the glasses have been issued.

**GOS 4 Forms:**

To assess the appropriateness of a GOS 4 claim, we will be looking into the following areas:

* Has it been recorded whether the glasses have been lost or broken?
* If the patient is over 16, is there evidence that the claim has been pre-authorised by PAOS?
* If the patient is over 16, is there an explanation of how the glasses were lost or broken as a direct result of the medical condition?

Suggested evidence:

* Patient record containing any notes showing the reason for the repair/replacement of the glasses.
* If the patient is over 16, please provide any notes around preauthorisation, and any explanation of how the loss/damage happened as a direct result to the patient’s medical condition.

Please submit the full patient record relating to the claim, which should show that the repair or replacement has taken place.

**GOS 6 Forms:**

To assess the appropriateness of a GOS 6 claim, we will be looking into the following areas:

* Has the contractor specified the reason the patient could not attend a practice unaccompanied?
* Is there a patient/parent or guardian/carer signature on the GOS claims?
* Is there evidence the sight test took place?
* Was the sight test in line with the Memorandum of Understanding on minimum sight test intervals <http://www.opticalconfederation.org.uk/downloads/vouchers-at-a-glance-2018-optical-confederation.pdf>?

Suggested evidence:

Please submit

* Patient name and Date of birth
* Prescription of current spectacles showing visual acuities
* Reason for home visit e.g., medical exemption
* Date of last sight test and reason for visit. If date not known, please provide any notes to state this
* Previous prescription showing visual acuities (if sight test falls outside of MoU guidelines).
* History and symptoms
* Clinical justification for any early sight tests (earlier than minimum sight test intervals outlined by the MoU)